

Saginaw Area Transportation Agency – SATA
4805 Towne Centre Road Suite #104
Saginaw, MI 48604

Phone: (989) 395-8544 email dmanley@satampo.org

POLICY COMMITTEE MEETING
Thursday, June 27, 2021
10:00 a.m.

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Due to the coronavirus meeting will be held remotely on Microsoft Teams in a web/teleconference meeting format. To participate, please use the meeting link or call in information below:

[+1 989-577-5082#](tel:+19895775082)

Phone Conference ID: 945 012 069#

Agenda

- I. ROLL AND INTRODUCTION OF GUESTS (Announce location)
- II. AGENDA APPROVAL (**Action**)
- III. APPROVAL OF MINUTES (**Action**)
 - A. Draft Minutes May 27, 2021
- IV. PUBLIC HEARING
- V. Proposed Amendments of the SATA 2020-2023 Transportation Improvement Program. The amendments are list separately on a memo June 17, 2021.
- VI. PUBLIC COMMENT
- VII. PROJECT UPDATES (Road & Transit Agencies)
- VII. NEW BUSINESS
 - A. Approval of Proposed FY 2020-2023 TIP Amendments & Modifications
MEMO (**Action**)
 - B. Other
 - C. Next Policy meeting August 26, 2021, at 10:00 a.m. (In-person)
- VIII. ADJOURNMENT

**SAGINAW AREA TRANSPORTATION AGENCY - SATA
POLICY COMMITTEE
MINUTES
OF THE
Thursday, May 27, 2021
10:00 a.m.
(Remote Meeting)**

Dan Armentrout Chair opened the meeting at 10:00 a.m.

I. ROLL AND INTRODUCTION OF GUESTS

A roll call of members and guests and all attendees participated virtually and announced their location per Opens Meetings Act Amendment which is to be included in the minutes.

Virtual Location:

SCRC
Monitor Township
Midland County
Bridgeport Township
Buena Vista Township
San Francisco California
Saginaw County
City of Saginaw
Saginaw Charter Township
Village of Merrill

Voting Members Present:

Dan Armentrout – SCRC
Bill Wright - STARS
Brian Stark – MDOT Bay (Alt)
Adrianna Jordan – Bridgeport Twp.
Torrie McAfee - BV Township
Mitch Huber - MDOT Lansing
Cody Brodie - EMCOG
Travis Hare – City of Saginaw
Louie Taylor -City of Saginaw
Tom Mayen – Rural Task Force

Staff Present:

Demetra Manley, Director

Guests Present:

Jack Hoffweber – MDOT Bay Region

II. AGENDA APPROVAL (Action)

Motion made by Wright, support by Taylor to approve the agenda as presented.

Ayes all. Opposed none. Motion Carried.

III. APPROVAL OF MINUTES (Action)

Motion made by Wright, supported by Reithel, to approve the January 21, 2021 SATA Policy minutes as presented.

Ayes all. Opposed none. Motioned carried.

IV. PUBLIC HEARINGS (Action)

- A. Proposed Amendments of the SMATS 2020-2023 Transportation Improvement Program. The amendments are listed separately in the May 12, 2021 memo from the SATA Director.

Motion made by Taylor, seconded by Mayan, at 10:13 a.m. to open Public hearing.

Ayes all. Opposed none. Motion carried.

V. CORRESPONDENCE/INFORMATION

A. PASER Ratings Update FY 21

- **The City of Saginaw 100% non-federal roads completed working on local roads.**
- **SCRC- significant portion of non-federal roads and local roads completed.**

B. FY 2023-2026 STIP/TIP Development Schedule

- **Schedule available for review**

VI. PUBLIC COMMENT – none offered

VII. PROJECT UPDATES (Road & Transit Agencies)

Dan Armentrout – SCRC, Louie Taylor – City of Saginaw and Bill Wright STARS, Jack Hoffweber – Bay City TSC provided projects.

IX. NEW BUSINESS

A. Approval of Proposed FY 2020-2023 TIP Amendments & Modifications MEMO attached separately (Action)

MDOT

1. **FY2022 – MDOT, CON phase JN202649** trunkline traffic safety M-84 north \$277,500 federal total
2. **FY2023 – MDOT, CON phase JN202668** trunkline traffic safety M-81 \$69,000 federal total.
3. **FY2023 – MDOT PE phase JN21142** trunkline traffic safety **abandoned.**

CITY OF SAGINAW

1. **FY2022 – City of Saginaw, CON phase JN209791** (fiscal year change from FY2021 to FY2022) City of Saginaw, JN209791 CON phase preventative maintenance E Holland Ave. bridge over the Saginaw River, \$366,700 federal, \$19,300 local, \$386,000 total cost.

STARS

1. **FY2021 – STARS** transit capital new project section 5307 for accounting software upgrade \$150,000 federal, \$37,500 state \$187,500 total cost.
2. **FY2021 – STARS** transit capital new project section 5339 for bus washing system \$162,284 federal, \$40,572 state, \$202,856 total cost.
3. **FY2021- STARS JN206032** preventive maintenance facility improvement year change to (FY2021) section 5307, repair/replacement of roof and skylights in administration facility. \$600,000 federal, \$150,000 state, \$750,000 total cost.
4. **FY2021 – STARS 5307 transit capital new** project bus terminal facility improvements HVAC rehab \$126,400 federal, \$31,600 state, \$158,000 total cost.
5. **FY2021 – STARS** transit operating assistance **cost change JN205722** decrease operating expense which will increase amount for capital projects, \$431,546 federal, \$431,546 local, \$863,092 total cost.
6. **FY 2021 – STARS** transit operating assistance **5307** dedicated to security expense \$19,644 federal, \$19,644 local, \$39,288 total cost.
7. **FY 2021 – STARS new project operating cost 5307** to purchase maintenance equipment for plow truck (host, tools, ect.) \$36,800 federal, \$9,200 state, \$46,000 total cost.
8. **FY 2021 – STARS abandon JN205743** security equipment 5307 funds not needed for this item.
9. **FY 2021 – STARS cost change JN205735** preventative maintenance bus rehabilitation, \$600,000 federal, \$150,000 state, \$750,000 total cost.
10. **FY 2021 – STARS new project** Section 5339 administration facility improvements water heater \$16,000 federal, \$4,000 state, \$20,000 total cost.
11. **FY 2021 – STARS new project 2** replacement 35–39-foot transit buses \$682,416 federal, \$170,604 state, \$853,020 total cost. (*Kildee*)

12. FY 2021 – STARS new project feasibility study for Potter Station rehab and used by STARS \$200,000 federal, \$50,000 state, \$250,000 total cost. *(Kildee)*

13. FY2021 – STARS new project for purchase 5 replacement 35–39-foot transit buses, \$1,706,040 federal, \$426,510 state, \$2,132,550 total cost. *(Kildee)*

Motion made by Wright, seconded by Mayan, to approve the FY 2020-2023 TIP Amendments as presented.

Ayes all. Opposed none. Motion carried.

Motion made by Wright, seconded by Taylor, to close public hearing at 10:30 a.m.

Ayes all. Opposed none. Motion carried.

B. Approval of Draft FY 22 UWP (Action)

Committee members reviewed draft UWP included in agenda packet. Demetra asked that committee approved draft version subject to changes from MDOT.

Motion made by Wright, seconded by Taylor to approve draft version of FY 22 UWP subject to edits from MDOT.

Ayes all. Opposed none. Motion carried.

C. Adoption of MDOT Bridge Safety Targets (Action)

Committee reviewed Resolution to adopt 4-year Bridge Targets included in agenda packet.

Motion made by Mayan, seconded by Wright for SATA to adopt MDOT’s NHS adjusted 4-year Bridge Targets as presented.

Ayes all. Opposed none. Motion carried.

Next Policy meeting: Thursday. June 24, 2021, at 10:00 a.m. (no July meeting) last call for TIP amendments until August meeting.

IX. ADJOURNMENT

There being no further business Chair Dan Armentrout adjourned SATA Policy Committee at 10:45 a.m.

Respectfully Submitted,

Demetra Manley, Director
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Memo

DATE: June 17, 2021

TO: SATA- Technical Committee Members
Policy Committee Members

FROM: Demetra Manley, Executive Director

RE: **Proposed TIP Amendments/Modifications
FY2020-2023**

The following amendments of the FY 2020-2023 have been requested. They are being submitted for your review and recommendations. Administrative modifications that involved minor cost changes or corrections do not require committee approval and that there may be changes to this list prior to or during the meeting.

MDOT

1. **FY2022 – MDOT, CON phase JN202649** trunkline traffic safety M-84 north \$277,500 federal total.
2. **FY2023 – MDOT, CON phase JN202668** trunkline traffic safety M-81 \$69,000 federal total.
3. **FY2023 – MDOT PE phase JN21142** trunkline traffic safety abandoned.

STARS

1. **FY2022 – STARS** transit capital **new project** HUD Transportation infrastructure grants purchase replace motor coach for job access commuting service currently serves a major employer 60 miles from Saginaw. \$640,000 federal, \$160,000 state \$800,000 total cost.
2. **FY2023 – STARS** transit capital new project HUD Transportation infrastructure grants purchase replace motor coach for job access commuting

service currently serves a major employer 60 miles from Saginaw. \$640,000 federal, \$160,000 state \$800,000 total cost.

3. **FY2024 STARS** transit capital new project HUD Transportation infrastructure grants purchase replace motor coach for job access commuting service currently serves a major employer 60 miles from Saginaw. \$640,000 federal, \$160,000 state \$800,000 total cost.
4. **FY2025 – STARS** transit capital **new project** HUD Transportation infrastructure grants purchase replace motor coach for job access commuting service currently serves a major employer 60 miles from Saginaw. \$640,000 federal, \$160,000 state \$800,000 total cost.
5. **FY2021 – STARS** trains capital **new project** 5339 scope code 1408 to purchase scissor lift which is used by maintenance department for repairs in and around the STARS facility to improve safety & efficiency of repairs and reduce outside services. \$24,000 federal, \$6,000 state, \$30,000 total cost.