Saginaw Area Transportation Agency – SATA
Phone: (989) 395-8544 email dmanley@satampo.org
POLICY COMMITTEE MEETING
Thursday, February 22, 2024, at 10:00 a.m.
****

Saginaw Transit Authority Regional Services (Boardroom)
615 Johnson Street
Saginaw, MI 48607

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Meeting ID: 211 920 968 215
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Agenda

I. ROLL AND INTRODUCTION OF GUESTS

II. AGENDA APPROVAL **(Action)**

III. PUBLIC HEARING

A. Approval of Proposed FY 2023-2026 TIP (Amendments & Modifications) Discussion and action taken under New Business action item (A).

IV. APPROVAL OF MINUTES **(Action)**

A. Draft Policy Draft January 25, 2024, minutes (**Action**)

V. PUBLIC COMMENT

VI. PROJECT UPDATES (Road &Transit Agencies)

VII. INFORMATION/FHWA/MDOT (**Updates**)

A. Transportation Alternative Program (TAP) update – Lindsay Ross (MDOT)

VIII. NEW BUSINESS

A. Approval of Proposed 2023-2026 TIP Amendments & Modifications (**Action)**
B. 2023-2026 TIP Revenue Estimates (update)
C. Motion to Close Public Hearing (**Action)**
D. Other –
E. Next Policy meeting: March 28, 2024, 10:00 a.m. (STARS)

IX. ADJOURMENT

(Social Distancing and mask wearing welcomed)

SAGINAW AREA TRANSPORTATION AGENCY -SATA
DRAFT
POLICY COMMITTEE
MINUTES
Thursday, January 25, 2024
10:00 a.m.

Chair, Dan Armentrout opened the meeting at 10:08 a.m.

I. ROLL AND INTRODUTION OF GUESTS

Representing:	**Voting Members Present:**
SCRC	Dan Armentrout
City of Saginaw	Travis Hare
Nick Hornak,	SCRC
Dennis McDonagh	STARS
EMCOG	Cody Bodrie
Richard Bayus	MDOT-SPS
Torrie Lee	Buena Vista Twp. (elect.)
Dan Silka	Kochville Twp. (elect.)
Cameron Hoard	MDOT-SPS Lansing (elect.)

Staff Present:
Demetra Manley, Executive Director

Guest Present:
Vince Vasquez, City of Saginaw

II. ELECTION OF OFFICERS (CHAIR/VICE CHAIR) (Action)

Executive Director Demetra Manley Acting as Chair floor opened floor for nomination of Chair and Vice Chair of the SATA Policy Committee. Being no further nominations.

Motion made by Hornak supported McDonagh to nominate the current slate of offices being Dan Armentrout as Chair and Travis Hare Vice for FY2024.

Ayes all. Opposed none. Motion Carried.

III. AGENDA APPROVAL (Action)

Motion made by Hornak, seconded by McDonagh, to approve the agenda

as presented.

Ayes all. Opposed none. Motion carried.

IV. **PUBLIC HEARINGS**

A. Proposed Amendments of the SATA 2023-2026 Transportation Improvement Program. The amendments are addressed under New Business Action Item (A).

Motion made by Hornak, seconded by Bayus, at 10:03 a.m. to open public hearing.

Ayes all. Opposed none. Motion carried.

IV. **PUBLIC COMMENT**

None brought before the committee.

V. Approval of the Joint Policy/Technical November 9, 2023, draft minutes (Action)

Committee members reviewed draft minutes.

Motion made by Hornak, seconded by McDonagh, to approve the Joint Policy/Technical November 9, 2023 draft minutes as presented.

Ayes all. Opposed none. Motion carried.

VI. **PROJECTS UPDATES**

Nick Hornak SCRC, provided project updates and Dennis McDonagh – STARS, mentioned that STARS received an offer to receive carbon reduction funds from MDOT for replacement vans.

VIII. **NEW BUSINESS**

A. Approval of Proposed FY 2023-2026 TIP Amendments & Modifications List **(Action)**

STARS

1. **FY2024 STARS JN220696 new project 5307** CTF SP1203 admin/maintenance facility replacement transit capital move FY2023 funding from another project for reconstruction of maintenance area vehicle repair pit. $25,600 federal, $6,400 state, $32,000 total cost.

2. **FY2024 STARS JN220781 new project** 5307 SP1105 replacement van any size STARS to purchase up to 3 replacement vans using additional carbon reduction funds offered to STARS. $215,206 federal, $53,801 state, $269,007 total cost.

SCRC

3. **FY2025 SCRC JN220006 new project** Category TED (F) grant Award on Kochville Road between Davis and N. Michigan road rehabilitation cold milling the existing surface, placing 3-5 inches of asphalt, and adding 1- foot paved, and 2 - foot gravel shoulders. $156,520.00 state, $39,130.00 local match (MTF funding) total project cost $195,650.00

Motion made by Hornak, supported by McDonaugh, to approve the Jobnet All Project Report/2023-2026 TIP amendments/modifications as presented.

Ayes all. Opposed none. Motion carried.

B. Committee members reviewed updated 2023-2026 TIP Review Estimates, Demetra mentioned that the road agencies are adjusting their project budgets and will bring the adjustments to the committees at the February meetings.

C. Motion made Hornak, supported by Bodrie, to close the public hearing at 10:16 a.m.

Ayes all. Opposed none. Motion carried.

D. Adopt 2024 MDOT Safety Targets (Action)

Committee members reviewed MDOT correspondence to adopt MDOT Safety Targets for FY2024 by Resolution.

Motion made by Hornak, supported by McDonaugh to approve Resolution to Adopt MDOT's FY 2024 Safety Target.

Ayes all. Opposed none. Motion carried.

E. Adopt 2020 ACUB Frankenmuth Boundary Resolution (Action)

Committee members reviewed Frankenmuth Resolution.

Motion made by McDonaugh, supported by Hornak, to Adopt MDOT's 2020 Census Urban Boundary Resolution for Frankenmuth as presented.

Ayes All. Opposed none. Motion carried.

F. Approval of Draft FY 2024 Policy Committee meeting schedule (Action)

Committee members reviewed draft FY2024 meeting schedule.

Motion made by Hare, supported by Hornak, to approve the draft FY2024 Policy Committee meeting schedule as presented.

Ayes all. Opposed none. Motion carried.

G. Other – Demetra mentioned TAMC is offering a one-time funding for non-federal aid PASER data collection for FY 2024. Letters of interest must be submitted to EMCOG by February 2.

H. **Next Policy meeting** Thursday, February 22, 2024, at 10:00 a.m. STARS boardroom.

IX. **ADOURMENT**

There being no further SATA Policy Committee business meeting adjourned by Chair Dan Armentrout at 10:21 a.m.

Saginaw Area Transportation Agency – SATA
4805 Towne Centre Road Executive Two Suite 104
Saginaw, MI 48604
Phone 989-395-8544 email: dmanley@satampo.org

Memo

DATE: January 8, 2024

TO: SATA- Technical Committee Members
Policy Committee Members

FROM: Demetra Manley, Executive Director

RE: **Proposed TIP Amendments/Modifications FY2023 - 2026**

The following amendments of the FY 2023-2026 have been requested. They are being submitted for your review and recommendations. Administrative modifications that involved minor costs changes or correction do not require committee approval and that there may be changes to this list prior to or during the meeting.

STARS

1. **FY2024 STARS JN220696 new project 5307** CTF SP1203 admin/maintenance facility replacement transit capital move FY2023 funding from another project for reconstruction of maintenance area vehicle repair pit. $25,600 federal, $6,400 state, $32,000 total cost.

SCRC

2. **FY2025 SCRC JN220006 new project** Category TED (F) grant Award on Kochville Road between Davis and N. Michigan road rehabilitation cold milling the existing surface, placing 3-5 inches of asphalt, and adding 1- foot paved, and 2 - foot gravel shoulders. $156,520.00 state, $39,130.00 local match (MTF funding) total project cost $195,650.00

ALL PROJECT SEARCH - STANDARD REPORT

Fiscal Year(s) : 2024, 2025, 2026

Classification: Public

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost Incl Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FHWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status
S/TIP Line items																																	
2024	Multi-Modal	218827	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	SP1305-bus stop improvements	FY2024 section 5339			NI	Programmed	23-26	$472,000	$118,000	$0	$590,000	5339	$590,000.00				N/A		09/30/2024						Pending
2024	Multi-Modal	218828	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	SP1104-40 foot and greater replacement bus with or without lift	FY2024 section 5339			NI	Programmed	23-26	$1,344,000	$336,000	$0	$1,680,000	5339	$1,680,000.00				N/A		09/30/2024						Pending
2025	Local	220153	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	N River Rd	Tittabawasee Rd at River Rd	0.365	Traffic Safety	New Roundabout Construction			CON	Programmed	23-26	$353,040	$0	$246,960	$600,000	HSIP	$750,000.00					N/A	01/10/2025		03/07/2025		Phase Added			Pending
2026	Local	220446	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	S Thomas Rd	Thomas Road SN #9433 over Williams Creek Drain Saginaw County	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	$1,016,800	$127,100	$127,100	$1,271,000	BO	$1,588,750.00					N/A	10/10/2025		12/05/2025		Phase Added			Pending
GPA Type Subtotals:			**S/TIP Line items**													**$3,185,840**	**$581,100**	**$374,060**	**$4,141,000**														
Transit Capital																																	
2024	Multi-Modal	218671	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	6410-5310 Projects	FY2024 section 5310 mobility management New Freedom program			NI	Programmed	23-26	$120,000	$30,000	$0	$150,000	5310	$150,000.00			02/24/2023	N/A	04/18/2023	09/30/2024				GPA over or over 25%		Pending
2024	Multi-Modal	220696	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	SP1203-admin/maintenance facility improvements	FY2024 SP1203 Admin/Maintenace facility improvements			NI	Programmed	23-26	$25,600	$6,400	$0	$32,000	5307	$32,000.00	Admin Modification	01/10/2024		N/A		09/30/2024			GPA over or over 25%		Pending
GPA Type Subtotals:			**Transit Capital**													**$145,600**	**$36,400**	**$0**	**$182,000**														
Trunkline Road																																	
2024	Trunkline	219746	Saginaw Area Transportation Agency (SATA)	Saginaw	MDOT	M-52	from M-57 to St Charles South Village Limits	7.364	Road Capital Preventive Maintenance	Ultra-Thin Asphalt Overlay			PE	Programmed	23-26	$83,487	$18,513	$0	$102,000	ST	$1,802,000.00	Admin Modification	11/20/2023			N/A	11/27/2023		12/06/2024		GPA over or over 25%			Pending
2025	Trunkline	219746	Saginaw Area Transportation Agency (SATA)	Saginaw	MDOT	M-52	from M-57 to St Charles South Village Limits	7.364	Road Capital Preventive Maintenance	Ultra-Thin Asphalt Overlay			CON	Programmed	23-26	$1,391,450	$308,550	$0	$1,700,000	ST	$1,802,000.00	Admin Modification	11/20/2023			N/A	10/11/2024		12/06/2024		GPA over or over 25%			Pending
GPA Type Subtotals:			**Trunkline Road**													**$1,474,937**	**$327,063**	**$0**	**$1,802,000**														
Grand Total:																**$4,806,377**	**$944,563**	**$374,060**	**$6,125,000**														

Total Job Phases Reported: 8

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost Incl Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FHWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status

Job Phase(s) highlighted in yellow are delayed to future S/TIP cycle

Preferences:

Report Format: Standard
FISCAL Year(s): 2024, 2025, 2026
MPO/Non-MPO: Saginaw Area Transportation Agency (Saginaw)
County: ALL
Prosperity Region: ALL
MDOT Region: ALL
STIP Cycle: Fiscal Year 2023 - Fiscal Year 2026
STIP Status: Pending
(A - Approved, P - Pending)
Job Type: Trunkline, Local, Multi-Modal
Phase Type: ALL
Phase Status: ALL
(AP - Programmed, AC - Active, CP - Completed)
(Active - Obligated)
Amendment Type: ALL
Template: Trunkline - ALL, Local - ALL, Multi-Modal - ALL
Finance System: Trunkline - ALL, Local - ALL, Multi-Modal - ALL
RTF: ALL
Include S/TIP Exempt: No
Include Delayed to Future S/TIP Cycle: Yes

Saginaw Area Transportation Agency – SATA
4805 Towne Centre Road Executive Two Suite 104
Saginaw, MI 48604
Phone 989-395-8544 email: dmanley@satampo.org

Memo

DATE: February 7, 2024 (revised)

TO: SATA- Technical Committee Members
Policy Committee Members

FROM: Demetra Manley, Executive Director

RE: **Proposed TIP Amendments/Modifications FY2023 - 2026**

The following amendments of the FY 2023-2026 have been requested. They are being submitted for your review and recommendations. Administrative modifications that involved minor costs changes or correction do not require committee approval and that there may be changes to this list prior to or during the meeting.

Transit Agency's

1. **FY2024 JN220875 St. Mary's of Michigan Guardian Angel Respite & Adult Day Services new project 5310** (2) replacement van purchases $ 116,353 federal, $29,088 state, $145,441 total cost.

STARS

2. **FY2024 JN220817 new project SP1105** Carbon Reduction Program (CRP) – van replacement (purchase three (3) 14-passenger high roof, extended length with lifts Ford Transit gasoline vans) Using CRP federal funding and FY24 state funding. $269,007 federal, $67,252 state, $336,259 total cost. (**Funds offered to STARS from another transit agency**).

3. **FY2024 STARS JN220781 ABANDON duplicate project up to 3 replacement vans.**

SCRC

1. **FY2024 JN217038 SCRC** bridge (**abandoned)** project Bueche Road over Pattie Creek bridge replacement as part of the HIP-CRRSAA bridge bundle program.

(**This project is being abandoned because it is ineligible for Phase 3 local Bridge Building Funding**).

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost Incl Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FHWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status
S/TIP Line items																																	
2025	Local	217031	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	Wadsworth Rd	Wadsworth Road over Uncle Henry Drain	0.000	Bridge Replacement	Bridge Replacement			PE	Programmed	23-26	$0	$10,000	$0	$10,000	LBBI	$2,350,352.00					N/A	02/03/2025		05/01/2026		Phase Added			Pending
2026	Local	217031	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	Wadsworth Rd	Wadsworth Road over Uncle Henry Drain	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	$0	$250,752	$0	$250,752	LBBI	$2,350,352.00	Admin Modification	02/05/2024			N/A	03/06/2026		05/01/2026		Federal to State or Local,Phase Budget equal or over 24%			Pending
2026	Local	217031	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	Wadsworth Rd	Wadsworth Road over Uncle Henry Drain	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	$0	$2,089,600	$0	$2,089,600	LBBI	$2,350,352.00	Admin Modification	02/05/2024			N/A	03/06/2026		05/01/2026		Federal to State or Local,Phase Budget equal or over 24%			Pending
2024	Multi-Modal	218827	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	SP1305-bus stop improvements	FY2024 section 5339			NI	Programmed	23-26	$472,000	$118,000	$0	$590,000	5339	$590,000.00				N/A		09/30/2024						Pending
2024	Multi-Modal	218828	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw Transit Authority Regional Services	Transit Capital	areawide	0.000	SP1104-40 foot and greater replacement bus with or without lift	FY2024 section 5339			NI	Programmed	23-26	$1,344,000	$336,000	$0	$1,680,000	5339	$1,680,000.00				N/A		09/30/2024						Pending
2025	Local	220153	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	N River Rd	Tittabawasee Rd at River Rd	0.365	Traffic Safety	New Roundabout Construction			CON	Programmed	23-26	$353,040	$0	$246,960	$600,000	HSIP	$750,000.00			01/25/2024		N/A	01/10/2025		03/07/2025		Phase Added			Pending
2026	Local	220446	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	S Thomas Rd	Thomas Road SN #9433 over Williams Creek Drain Saginaw County	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	$1,016,800	$127,100	$127,100	$1,271,000	BO	$1,588,750.00			01/25/2024		N/A	10/10/2025		12/05/2025		Phase Added			Pending
2026	Local	220492	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw	Court St	Court Street, Str # 9435, over the Saginaw River, City of Saginaw.	0.000	Bridge CPM	Bridge Capital Preventative Maintenance			CON	Programmed	23-26	$1,503,200	$281,850	$93,950	$1,879,000	BHT	$2,348,750.00					N/A	04/10/2026		06/05/2026		Phase Added			Pending
2026	Local	220523	Saginaw Area Transportation Agency (SATA)	Saginaw	Saginaw County	Bell Rd	Bell Road Str #9264 over Birch Run Creek Saginaw County	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	$1,132,000	$141,500	$141,500	$1,415,000	BRT	$1,768,750.00					N/A	10/10/2025		12/05/2025		Phase Added			Pending
GPA Type Subtotals:			**S/TIP Line items**													**$5,821,040**	**$3,354,802**	**$609,510**	**$9,785,352**														
Trunkline Road																																	
2024	Trunkline	219746	Saginaw Area Transportation Agency (SATA)	Saginaw	MDOT	M-52	from M-57 to St Charles South Village Limits	7.364	Road Capital Preventive Maintenance	Ultra-Thin Asphalt Overlay			PE	Programmed	23-26	$83,487	$18,513	$0	$102,000	ST	$1,802,000.00	Admin Modification	11/20/2023			N/A	11/27/2023		12/06/2024		GPA over or over 25%			Pending
2025	Trunkline	219746	Saginaw Area Transportation Agency (SATA)	Saginaw	MDOT	M-52	from M-57 to St Charles South Village Limits	7.364	Road Capital Preventive Maintenance	Ultra-Thin Asphalt Overlay			CON	Programmed	23-26	$1,391,450	$308,550	$0	$1,700,000	ST	$1,802,000.00	Admin Modification	11/20/2023			N/A	10/11/2024		12/06/2024		GPA over or over 25%			Pending
GPA Type Subtotals:			**Trunkline Road**													**$1,474,937**	**$327,063**	**$0**	**$1,802,000**														

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Trunkline Scoping, Studies, and Training																																	
2024	Trunkline	220771	Saginaw Area Transportation Agency (SATA)	Saginaw	MDOT	M-13	from Hess Rd to I-75, M-81 from M-13 to Outer Dr	7.423	Planning, Research & Design	Feasibility Study			EPE	Programmed	23-26	$204,625	$45,375	$0	$250,000	ST	$250,000.00	Admin Modification	02/01/2024			N/A	01/31/2024				GPA over or over 25%			Pending
GPA Type Subtotals:			**Trunkline Scoping, Studies, and Training**													**$204,625**	**$45,375**	**$0**	**$250,000**															
Grand Total:																**$7,500,602**	**$3,727,240**	**$609,510**	**$11,837,352**														

Total Job Phases Reported: 11

Job Phase(s) highlighted in yellow are delayed to future S/TIP cycle

Preferences:

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(AP - Programmed, AC - Active, CP - Completed)
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Amendment Type: ALL
Template: Trunkline - ALL, Local - ALL, Multi-Modal - ALL
Finance System: Trunkline - ALL, Local - ALL, Multi-Modal - ALL
RTF: ALL
Include S/TIP Exempt: No
Include Delayed to Future S/TIP Cycle: No